

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of January 13, 2015  
**Date:** January 13, 2015

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**Members Present:** Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

**Guests Present:** Tom Buszek, Tom Sutton

**Staff Present:** Horton

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### **Discussion and Action Items**

- Minutes of the January 6, 2015 meeting were approved as presented.
- Travel
  - Chris Garrett to attend the Michigan State Music Conference in Grand Rapids, MI on January 22-24, 2015.
  - Bill Kring and Tom Buszek to attend the MAT2 DACUM Meeting in Lansing, MI on January 15, 2015.
  - Gehry Gross and Dwight Coblentz to attend the 2015 AHR EXPO in Chicago, IL on January 26-28, 2015.
  - Sue Cutler to attend the 5<sup>th</sup> Annual Silent Weekend in Middleville, MI on February 20-22, 2015.
  - Alisha Cederberg and Roger Miller to attend the Michigan Student Financial Aid Assoc Winter Training in Dearborn, MI on January 25-28, 2015.
  - Lisa Cronkhite-Marks to attend the East Central Writing Centers Association Conference at Notre Dame in South Bend, Indiana on April 10-11, 2015.
- Grants
  - Work continues on the MEDC/CCSTEF Grant.

### **Personnel Items**

- Kudos
  - Nick Rankin & Gail Cummins for their help filling open positions at the Groves Center.
- Reality Checks
  - None
- Hires, Resignations and Retirements
  - Carol Fillenworth, Administrative Secretary, to start January 16, 2015.

- **Other**

- Health Focused Campus  
On-going: Site work and environmental assessments, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job postings, marketing and fund raising.
- MEDC CCSTEF discussion  
Tom Sutton & Tom Buszek gave updates on the Grant requirements and discussed the information they will present at tonight's Board Meeting.
- Louise Anderson distributed the Expense Summary – KVCC Services. It was agreed that the first six areas to be reviewed under the new pilot are: Computer Services (labs, network, administration, training funds); Athletics and Sports Camps; Employee Recognition; Financial & Business Services; Public Safety and Security; and Development and Promotion.
- Dennis Bertch distributed the Library Outcomes report.

**Next Meeting is January 20, 2015, 8:00 a.m. in the Board Room 3365**